

# LOUISIANA CONFERENCE

## UNITED WOMEN IN FAITH

### 2025

Includes:  
Contact Information,  
Annual Budget, and Standing Rules



**Our Purpose is: “To know God and to experience freedom as whole persons through Jesus Christ; to develop a creative supportive fellowship; and to expand concepts of mission through participation in the global ministries of the church.**

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## CONFERENCE CALENDAR

**March 15, 2025**    Spiritual Growth Event@ Broadmoor UMC, Shreveport, LA  
**July 25-26, 2025**    Mission U – Wesley Center, Woodworth, LA  
**October 11, 2025**    Annual Meeting – Wesley Center, Woodworth, LA

### 2025 ELECTED OFFICERS

| Office  | Name  | Phone (h,c)                  | Email                    |
|---|---|------------------------------|--------------------------|
| <b>President</b>                                      | <b>Deaconess Brenda Thomas-Nero</b><br>17742 Wisdom Ave.<br>Baker, LA 70714 | 225-654-3739<br>225-588-4235 | BreNe3@aol.com           |
| <b>Vice President</b>                                 | <b>Julia S. Carnes</b><br>1037 Shadybrook Dr.<br>Baton Rouge, LA 70816      | 225-272-7809<br>225-937-0964 | jscarnes@cox.net         |
| <b>Secretary</b>                                      | <b>Debbie Cottrell</b><br>104 Phillip Ave.<br>Lafayette, LA 70503           | 337-288-2852                 | dcottrell701@aol.com     |
| <b>Treasurer</b>                                      | <b>Robin Jones</b><br>390 Freeman Loop<br>Robeline, LA 71469                | 318-472-6855<br>318-228-3099 | rjones1129@gmail.com     |
| <b>Spiritual Growth Coordinator</b>                   | <b>Diane Valentine</b><br>5911 Fern Ave<br>Shreveport 71105                 | 318-617-7896                 | dkvtopper1@bellsouth.net |
| <b>Education &amp; Interpretation Coordinator</b>     | <b>Sandy DeCelle</b><br>1405 Speed Ave.<br>Monroe, LA 71201                 | 318-381-1448                 | Sandydecelle@yahoo.com   |
| <b>Membership, Nurture &amp; Outreach Coordinator</b> | <b>Sandie Webb</b><br>5932 College<br>Baton Rouge, LA 71105                 | 225-952-9258                 | Sandiewebb1@gmail.com    |
| <b>Social Action Coordinator</b>                      | <b>Sue Ottesen</b><br>255 Ockley Drive<br>Shreveport, LA 71105              | 318-423-2160                 | Sue2ottesen@aol.com      |
| <b>Secretary, Program Resources</b>                   | <b>Mary Virginia Taylor</b><br>410 Persimmon Dr.<br>Shreveport, LA 71115    | 214-794-6251                 | Mvtaylor48@bellsouth.net |

|  |  |                              |  |
|--|--|------------------------------|--|
| <b>Communications Coordinator</b>      | <b>Jayme Rooks</b><br>P.O. Box 86876<br>Baton Rouge, LA 70879              | 225-371-3004                 | rooksjayme@gmail.com   |
| <b>Committee on Nominations, Chair</b> | <b>Laura Salguero</b><br>312 Marie Street West<br>Monroe, LA 71291         | 318-387-3069<br>318-680-0851 | <a href="mailto:salguero@bellsouth.net">salguero@bellsouth.net</a> |
| <b>Committee on Nominations</b>        | <b>Doris Harry</b><br>7220 Briarheath Dr.<br>New Orleans, LA 70128         | 504-390-6427                 | dorisharry6@gmail.com  |
| <b>Committee on Nominations Member</b> | <b>Allison Wray</b><br>2689 Alvamar Drive<br>Sheveport, la 71106           | 318-426-8183                 | dlangwray@gmail.com  |
| <b>Committee on Nominations Member</b> | <b>Margery Manuel</b><br>404 Crestlawn Dr.<br>Lafayette, LA 70503          | 337-984-4324<br>337-230-1090 | lafayetteroselady@yahoo.com  |
| <b>Committee on Nominations Member</b> | <b>Judith Hayes-Walters</b><br>1301 Virginia Ave<br>Natchitoches, LA 71457 | 318-663-4452                 | jpjays@cp-tel.net  |
| <b>Committee on Nominations Member</b> | <b>Lorita W. Frank</b><br>7078 Coronet Dr.<br>Baton Rouge, LA 70812        | 225-359-6799                 | lwtoplady@aol.com  |

### District Presidents

|                            |  |              |                      |
|----------------------------|--|--------------|----------------------|
| <b>North President</b>     | <b>Peggy Evans</b><br>1612 Shady Lane<br>Shreveport, LA 71118      | 318-245-6910 | plschenk@yahoo.com   |
| <b>Southeast President</b> | <b>Ramona Laws</b><br>5035 San Juan Drive<br>Baton Rouge, LA 70811 | 225-252-3769 | molaws@gmail.com     |
| <b>Southwest President</b> | <b>Vickie Bollinger</b><br>205 Fern Lane<br>Houma, LA 70364        | 985-876-5326 | Hairlady53@yahoo.com |

### Other Leaders

|  |  |              |                         |
|--|--|--------------|-------------------------|
| <b>Mission u Dean</b>                        | <b>Ramona Laws</b><br>5935 San Juan Drive<br>Baton Rouge 70811           | 225-252-3769 | molaws@gmail.com        |
| <b>Mission u Assistant Dean</b>              | <b>Erin Gilpin</b><br>838 Woodland Drive<br>Lake Charles 70611           | 337-540-9447 | Cajunbelle337@yahoo.com |
| <b>Mission u Assistant to Assistant Dean</b> | <b>Brenda Dickerson</b><br>7130 Queensway Drive<br>New Orleans, LA 70128 | 504-621-9492 | Brenda70128@yahoo.com   |

|  |  |                              |                               |
|--|--|------------------------------|-------------------------------|
| <b>Program Advisory Goup (PAG)</b>       | <b>Tanjileah Russell</b><br>7511 Weaver Ave.<br>New Orleans, LA 70127  | 504-491-0228                 | tanjir@bellsouth.net          |
| <b>Charter for Racial Justice, Chair</b> | <b>Marjorie Franklin</b><br>2900 Addison Loop<br>Lake Charles 70607    | 337-764-3412                 | marjorie.franklin@outlook.com |
| <b>Legacy 150 Chair</b>                  | <b>Cynthia Alfred Logan</b><br>732 Wood Duck Lane<br>Slidell, LA 70461 | 985-290-4596<br>985-643-0481 | Cyn2ken@bellsouth.net         |
| <b>Historian</b>                         | <b>Joyce Thibodeaux</b><br>113 Oakdale Loop<br>Houma 70360             | 985-868-0100<br>985-232-7338 | Spiderlily246@aol.com         |
| <b>Alternate to Mission Institutions</b> | <b>Margery (Margie) Manuel</b><br>404 Crestlawn Dr.<br>Lafayette 70503 | 337-984-4324<br>337-230-1090 | lafayetteroselady@yahoo.com   |



# NORTH DISTRICT

| 2025 North District Officers             |   |                              |                                 |
|--|---|------------------------------|---------------------------------|
| Office                                   | Name and Address  | Phone (h,c)                  | Email                           |
| <b>President</b>                         | <b>Peggy Evans</b><br>1612 Shady Lane<br>Shreveport 71118               | 318-245-6910                 | plschenk@yahoo.com              |
| <b>Co-Vice President</b>                 | <b>Judith Hayes-Walters</b><br>1301 Virginia Ave.<br>Natchitoches 71457 | 318-663-4452                 | jphayes@cp-tel.net              |
| <b>Co-Vice President</b>                 | <b>Lynn Murphy</b><br>198 Dogwood Lane<br>Farmerville 71241             | 318-451-6054                 | Mike.lyn.murphy@gmail.com       |
| <b>Secretary</b>                         | <b>Nan Vaughn</b><br>519 Sand Valley Lane<br>Shreveport 71107           | 318-347-6866                 | Navau00715@gmail.com            |
| <b>Co-Treasurer</b>                      | <b>Sue Ottesen</b><br>255 Ockley Drive<br>Shreveport 71105              | 318-423-2160                 | Sue2ottesen@aol.com             |
| <b>Co-Treasurer</b>                      | <b>Sherrie Graff</b><br>169 Stevens Circle<br>Natchitoches 71457        | 318-471-4904                 | sgraf25@yahoo.com               |
| <b>Spiritual Growth Coordinator</b>      | <b>Gwendolyn Williams</b><br>1201 Dean Street<br>Natchitoches 71457     | 318-481-8939                 | gwendolynwilliams8939@gmail.com |
| <b>Social Action Coordinator</b>         | <b>Sundee McNeal</b><br>5604 Granny Dot Drive<br>Alexandria 71303       | 318-447-9195                 | imcneal@suddenlink.net          |
| <b>Membership, Nuture &amp; Outreach</b> | <b>Robbie Cox</b><br>1141 Englemeade<br>Shreveport 71107                | 318-458-8542                 | coxr1@att.net                   |
| <b>Education &amp; Interpretation</b>    | <b>Janet Nelson</b><br>311 Camille St.<br>Alexandria 71105              | 318-422-1130                 | Jmnelson71044@gmail.com         |
| <b>Co-Secretary, Program Resources</b>   | <b>Sondra Alexander</b><br>7481 Waterwood Drive<br>Greenwood 71033      | 318-286-5562                 | Sondraa71033@gmail.com          |
| <b>Co-Secretary, Program Resources</b>   | <b>Pam Smelley</b><br>6291 Carroll Circle<br>Shreveport 81107           | 318-929-2111<br>318-436-8101 | wilajeane@bellsouth.net         |

|                           |  |                              |  |
|---------------------------|--|------------------------------|--|
| <b>Communications</b>     | <b>Kathy Wells</b><br>1713 Lexington Ave.<br>Monroe 71201            | 318-387-0168<br>318-245-2589 | <a href="mailto:Kwells1@bellsough.net">Kwells1@bellsough.net</a> |
| <b>Nominations, Chair</b> | <b>Carolyn Dove</b><br>102 Turner Lane<br>Many 71449                 | 225-931-1666                 | catdove@spftspec.com   |
| <b>Nominations</b>        | <b>Ingrid Milo</b><br>1427 Willow Glen River Rd.<br>Alexandria 71302 | 318-442-3985                 |  |
| <b>Nominations</b>        | <b>Shirley Robinson</b><br>3014 Frederick Street<br>Shreveport 71109 | 318-631-4380<br>318-208-6165 | Srobinsonts1973@gmail.com  |
| <b>Nominations</b>        | <b>Sandy DeCelle</b><br>1405 Speed Ave.<br>Monroe 71201              | 318-381-1448                 | sandydecelle@yahoo.com   |
| <b>Nominations</b>        | <b>Junie Jamison</b><br>425 Brandon Estates Drive<br>Many 71449      | 318-581-7955                 | Richard.jamison@gmail.com  |

## 2025 North District Calendar

**May 17, 2025**  
**September 6, 2025**  
**November 8, 2025**

Mini Mission U  
District Meeting (Via Zoom)  
District Annual Meeting

## 2025 North District Local Presidents

|   | <b>Church</b>                          | <b>President</b>   | <b>Phone</b> | <b>E-mail</b>  |
|---|--|--|--------------|--|
| 1 | <b>Alexandria, First</b><br>(Thru May) | <b>Daphne Reed</b><br>311 Camille St.<br>Alexandria 71301            | 225-938-3174 | <a href="mailto:dyaun@cox.net">dyaun@cox.net</a>                   |
|   | (Sept thru Jan)                        | <b>Rhonda Atwood</b><br>11635 Audubon Dr.<br>Alexandria 71301        | 318-290-0014 | <a href="mailto:rhondatwood@icloud.com">rhondatwood@icloud.com</a> |
| 2 | <b>Alexandria, Horseshoe</b>           | <b>Sandy Risley</b><br>617 West Taylor St.<br>Alexandria 71303       | 318-613-8569 | sjgr68675309@gmail.com   |
| 3 | <b>Alexandria, Newman</b>              | <b>Sundee McNeal</b><br>5604 Granny Dot Dr.<br>Alexandria 71303      | 318-447-9195 | sundeemcneal@yahoo.com   |
| 4 | <b>Alexandria, Wilton</b>              | <b>Ingrid Milo</b><br>1427 Willow Glen River Rd.<br>Alexandria 71302 | 318-442-3985 |  |

|    |                                    |  |                                  |  |
|----|------------------------------------|--|----------------------------------|--|
| 5  | <b>Mansfield First</b>             | <b>Gayla Huff</b><br>2079 1 <sup>st</sup> Street<br>Grand Cane 71032   | 318-461-7750                     | m-g-huff@<br>hotmail.com                     |
| 6  | <b>Mansfield,<br/>Shady Grove</b>  | <b>DeQuenta Jackson</b><br>P.O. Box 1374<br>Mansfield 71449  | 318-751-5687                     | babygirl71052@<br>yahoo.com                  |
| 7  | <b>Mansfield,<br/>Wesley</b>       | <b>Rosey Farris</b><br>158 Creek Drive<br>Mansfield 71052  | 318-872-9989                     |  |
| 8  | <b>Many First</b>                  | <b>Vicki Isgitt</b><br>1847 Oak Hill<br>Many 71449   | 318-256-9370<br>318-471-7596     | Vicki_igitt@<br>yahoo.com                    |
| 9  | <b>Monroe,<br/>St. Paul</b>        | <b>Annyece Girtman</b><br>121 Westland Place<br>West Monroe 71201  | 318-614-2002                     | anngirt@hotmail.com                          |
| 10 | <b>Monroe,<br/>Trinity</b>         | <b>Susan Boothe</b><br>404 Quail Lane<br>Ruston, LA 71270  | 318-235-5110                     | susanboothe@<br>hotmail.com                  |
| 11 | <b>Natchitoches,<br/>Asbury</b>    | <b>Carolyn Spearman</b><br>717 Abbie Drive<br>Natchitoches, LA 71457   | 318-663-5845                     | carolynjernigan304<br>@gmail.com             |
| 12 | <b>Natchitoches,<br/>First</b>     | <b>Sherrie Graff</b><br>169 Stevens Circle<br>Natchitoches 71457<br><br>Terri Wells<br>308 Gene Lane<br>Natchitoches 71457 | 318-471-4904<br><br>318-669-1956 | sgraf25@yahoo.com<br><br>tlynwells@gmail.com |
| 13 | <b>Oakdale</b>                     | Karen Talbot<br>105 Jackson St.<br>Oakdale 71463   | 318-451-1327                     | kmdtal65@att.net                             |
| 14 | <b>Shreveport,<br/>Broadmoor</b>   | <b>Diane Valentine</b><br>511 Fern Ave.<br>Shreveport 71109  | 318-617-7896                     | Dkvtopper1@<br>bellsouth.net                 |
| 15 | <b>Shreveport,<br/>Christ</b>      | <b>Susie Thomason</b><br>4429 Tibbs St.<br>Shreveport, 71109   | 318-635-9108                     | susiethomason@<br>gmail.com                  |
| 16 | <b>Shreveport,<br/>Fairfield</b>   | <b>Josephine Lockhart</b>  | 318-529-8924                     |  |
| 17 | <b>Shreveport,<br/>Mooringport</b> | <b>Pam Smelley</b><br>6291 Carroll Circle<br>Shreveport 71107  | 318-929-2111<br>318-426-8101     | Wilajean@<br>bellsouth.net                   |



|    |                                   |  |                              |                              |
|----|-----------------------------------|--|------------------------------|------------------------------|
| 18 | <b>Shreveport,<br/>Noel</b>       | <b>Sondra Alexander</b><br>7841 Waterwood Dr.<br>Shreveport, LA 71033      | 318-286-5562                 | Sondraa1033@<br>gmail.com    |
| 19 | <b>Shreveport,<br/>Northpoint</b> | <b>Nan Vaughn</b><br>519 Sand Valley Lane<br>Shreveport 71107              | 318-347-6866                 | Navau00715@<br>gmail.com     |
| 20 | <b>Shreveport,<br/>St. James</b>  | <b>Robbie Cox</b><br>1141 Engelemeade Dr.<br>Shreveport 71107              | 318-458-8542                 | Coxr1@att.net                |
| 21 | <b>Shreveport,<br/>St. Paul</b>   | <b>Thomasas Brown-Jernigan</b><br>6053 Chase Fox Trail<br>Shreveport 71129 | 318-686-9769<br>318-773-2736 | Tcvsandy14@bellsouth<br>.net |
| 22 | <b>Zwolle</b>                     | <b>Jackie Conyer</b><br>895 Village Drive<br>Zwolle, LA 71486              | 318-518-0752                 |                              |

do everything  
in Love

1 Corinthians 16:14

# SOUTHEAST DISTRICT

## 2025 SOUTHEAST DISTRICT OFFICERS

| Office  | Name and Address   | Phone                        | Email                    |
|---|--|------------------------------|--------------------------|
| <b>President</b>                              | <b>Ramona Laws</b><br>5938 San Juan Drive<br>Baton Rouge, LA 70811             | 225-252-3769                 | Molaws@gmail.com         |
| <b>Vice President</b>                         | <b>Lorena Hooker</b><br>3330 Bacchus Drive<br>New Orleans, LA 70131            | 601-895-2787                 | 1960Lorenah@gmail.com    |
| <b>Secretary</b>                              | <b>TBD</b>   |                              |                          |
| <b>Treasurer</b>                              | <b>Lorita W. Frank</b><br>7078 Coronet Dr.<br>Baton Rouge, LA 70812            | 225-359-6799                 | lwtoplady@aol.com        |
| <b>Communications</b>                         | <b>Jayne Rooks</b><br>P.O. Box 86876<br>Baton Rouge, LA 70879                  | 225-371-3004                 | rooksjayme@gmail.com     |
| <b>Spiritual Growth</b>                       | <b>Minister Bettie Rhodes</b><br>7220 Northgate Drive<br>New Orleans, LA 70131 | 504-430-1428                 | Bettierhodes1@live.com   |
| <b>Membership,<br/>Nurture &amp; Outreach</b> | <b>Bettye Watson</b><br>16504 Antioch Court<br>Baton Rouge, LA 70817           | 225-357-4651<br>225-252-3796 | molaws6@gmail.com        |
| <b>Education &amp;<br/>Interpretation</b>     | <b>Michelle Handy</b><br>1934 77 <sup>th</sup> Avenue<br>Baton Rouge, LA 70807 | 225-355-7337<br>225-978-9164 | Handy_michelle@att.net   |
| <b>Secretary, Program<br/>Resources</b>       | <b>Dolores Giles</b><br>2717 N. Day Drive<br>Baker, LA 70714                   | 225-246-8375                 | Dodiegant73@yahoo.com    |
| <b>Social Action<br/>Co-Chair</b>             | <b>Patricia Watson</b><br>16504 Antioch Ct.<br>Baton Rouge, LA 70817           | 225-936-4992                 | wwwatsonp@bellsouth.net  |
| <b>Social Action<br/>Co-Chair</b>             | <b>Dr. Barbara Soniat</b><br>P.O. Box 263<br>Kenner, LA 70063                  | 410-440-3878                 | Doctorinpurple@gmail.com |
| <b>Committee on<br/>Nominations, Chair</b>    | <b>Ruth Glatt</b><br>9047 Whitehall Avenue<br>Baton Rouge, LA 70806            | 225-936-8884                 | Rpoo76@yahoo.com         |

|  |   |                              |                           |
|--|---|------------------------------|---------------------------|
| <b>Committee on Nominations Member</b> | <b>Marilyn Buzbee</b><br>12323 Troy Street<br>Baton Rouge, LA 70811         | 225-405-5686                 | Ladybuz53@gmail.com       |
| <b>Committee on Nomination Member</b>  | <b>Evelyn Auster</b><br>264 Capital Heights Ave.<br>Baton Rouge 70806       | 225-284-3918                 | evauster@gmail.com        |
| <b>Committee on Nominations Member</b> | <b>Glenda Chappell</b><br>1154 St. Paul Ave.<br>Baton Rouge, LA 70811       | 225-774-1157<br>225-721-3131 | gchapp0422@gmail.com      |
| <b>Committee on Nominations Member</b> | <b>Kathy Snyder</b><br>2030 Monterrey Blvd.<br>Baton Rouge, LA 70815        | 225-266-8360                 | ksnyder@yahoo.com         |
| <b>Historian</b>                       | <b>Shirley Ford</b><br>2420 Republic Street<br>New Orleans, LA 70131        | 504-710-3551                 | Fordshirley1958@gmail.com |
| <b>Conference Ex-Officio</b>           | <b>Deaconess Brenda Thomas-Nero</b><br>17742 Wisdom Ave.<br>Baker, LA 70714 | 225-654-3739<br>225-588-4235 | BreNe3@aol.com            |
| <b>Conference Ex-Officio</b>           | <b>Sandie Webb</b><br>5932 College<br>Baton Rouge, LA 70806                 | 225-771-8638<br>225-952-9258 | Sandiewebb1@gmail.com     |
| <b>Conference Ex-Officio</b>           | <b>Julia S. Carnes</b><br>1037 Shadybrook Dr.<br>Baton Rouge, LA 70816      | 225-272-7809<br>225-937-0964 | jscarnes@cox.net          |

## 2025 Southeast District Calendar

**February 4, 2025**

**April 5, 2025**

**May 8, 2025**

**May 17, 2025**

**August 7, 2025**

**August 17, 2025**

**November 1, 2025**

District Meeting via Zoom

District Social Action Event - Baton Rouge

District Meeting via Zoom

Spiritual Retreat – New Orleans

District Meeting via Zoom

Mini Mission U – Baton Rouge

District Annual Meeting – New Orleans

## Southeast District 2025 Local Unit Presidents

|   | <b>Church</b>  | <b>President</b>  | <b>Phone</b> | <b>Email</b>   |
|---|----------------|---|--------------|----------------|
| 1 | <b>Algiers</b> | <b>Deborah Davis</b><br>301 Aurora Dr.<br>New Orleans, LA 70131 | 504-472-8774 | Jde301@cox.net |

|    |  |   |  |  |
|----|--|---|--|--|
| 2  | <b>Andrew Chapel</b>                         | <b>Augustine Hughes</b><br>2405 Calmes Rd.<br>Denham Springs, LA 70706  | 225-665-1732<br>225-788-1943                     | plookieh@yahoo.com   |
| 3  | <b>Asbury Clinton</b><br><br><b>Contact:</b> | <b>Joyce Thompson</b><br>4765 Old Liberty Rd.<br>Clinton, LA 70722<br><br><b>Willie Mae Kimbrough</b><br>P.O. Box 602<br>Marksville, LA 71351 | 225-683-9275<br><br>318-253-4028<br>504-729-6011 | KAMPPrjk@icloud.com  |
| 4  | <b>Asbury New Orleans</b>                    | <b>Lorena Hooker</b><br>3330 Bacchus Dr.<br>New Orleans, LA 70131   | 601-695-2787                                     | 1960lorenah@gmail.com  |
| 5  | <b>Aurora</b>                                | <b>Barbara Hanson</b><br>5525 Sutton Place<br>New Orleans, LA 70131   | 504-393-6417                                     | <a href="mailto:ddhnola@hotmail.com">ddhnola@hotmail.com</a> |
| 6  | <b>Baton Rouge, First</b>                    | <b>Debbie Monk</b><br>317 Woodgate Blvd.<br>Baton Rouge, LA 70808   | 225-405-2077                                     | Djmonk76@gmail.com   |
| 7  | <b>Blackwater</b>                            | <b>Joan Neal</b><br>14717 Hampshire Dr.<br>Baton Rouge, LA 70808  | 225-202-5306                                     | mjwneal@yahoo.com  |
| 8  | <b>Belle Chase</b>                           | <b>TBD</b>  |  |  |
| 9  | <b>Bethany</b>                               | <b>Venesta Ball</b><br>1927 Pauline Street<br>New Orleans, LA 70117   | 504-585-6329                                     |  |
| 10 | <b>Boynton</b>                               | <b>Leona Berry</b><br>638 Virgil Street<br>Gretna, LA 70053   | 504-858-6405<br>504-362-4399                     | Berry245@att.net   |
| 11 | <b>Broadmoor</b>                             | <b>Grace Oulton</b><br>19555 Garden Lake Ct.<br>Baton Rouge, LA 70811   | 225-756-8337<br>225-921-3196                     | graceoultan@cox.net  |
| 12 | <b>Brooks Shaw</b>                           | <b>Cheryl Webster Thompson</b><br>7526 Cherry Hill Dr.<br>Diamondhead, MS 39525   | 504-710-4884                                     | cwhompson@cableone.net                                       |
| 13 | <b>Camphor Memorial</b>                      | <b>Ramona Laws</b><br>5935 San Juan Dr.<br>Baton Rouge, LA 70811  | 225-357-4651                                     | molaws6@gmail.com  |
| 14 | <b>Gonzales, First</b>                       | <b>Brenda Walker</b><br>5485 Courtyard Dr.<br>Gonzales, LA 70737  | 225-936-0008                                     | bgwalker5485@gmail.com                                       |
| 15 | <b>Cornerstone</b>                           | <b>Doris Harry</b><br>7220 Briarheath Dr.<br>New Orleans, 70128   | 504-390-6427                                     | Dorisharry6@gmail.com  |

|    |                                    |   |                                  |  |
|----|------------------------------------|---|----------------------------------|--|
| 16 | <b>Elizabeth Sullivan Memorial</b> | <b>Freda Billings</b><br>1711 Gaylord Drive<br>Bogalusa, LA 70427   | 985-732-9540                     | fredabillings@bellsouth.net  |
| 17 | <b>First Grace</b>                 | <b>Toni H. Antrum</b><br>4852 Prentiss Ave.<br>New Orleans, LA 70126  | 504-242-9425                     | Toni.hackett.antrum@gmail.com  |
| 18 | <b>First Street Peck Wesley</b>    | <b>Bettie N. White</b><br>12312 Dutchtown Villa Dr.<br>Geismar, LA 70126<br><br><b>Carolyn Bowers</b><br>7300 Willowbrae Dr.<br>New Orleans, LA 70127 | 225-673-3649<br><br>504-723-5315 | <a href="mailto:Bettienwhite40@gmail.com">Bettienwhite40@gmail.com</a><br><br>ccbpbow5@hotmail.com |
| 19 | <b>Hammond, First</b>              | <b>Dawn Harrill</b><br>23363 Cypress Lane<br>Robert, LA 70455   | 985-419-2598                     | garydawnharrill@bellsouth.net  |
| 20 | <b>Harry's Chapel</b>              | <b>Gloria Ishman Hughes</b><br>1326 Warren St.<br>Bogalusa, LA 70427  | 985-516-8073                     | gloriahugh55@gmail.com   |
| 21 | <b>Hartzel</b>                     | <b>Angelique White Williams</b><br>8701 Huntington Park Dr.<br>New Orleans, LA 70127  | 504-487-7569                     | drawhitewilliams@gmail.com   |
| 22 | <b>Hartzell-Mt. Zion</b>           | <b>Debra Bell</b><br>P.O. Box 605<br>Folsom, LA 70437   | 985-640-5638                     | debraelizabeth1@yahoo.com  |
| 23 | <b>Haven-Trinity</b>               | <b>Norlean Carter</b><br>1238 Leonidas Street<br>New Orleans, LA 70118  | 504-481-5288                     | Norleandecou1955@Gmail.com   |
| 24 | <b>Hayes Chapel</b>                | <b>Lisa Magee</b><br>30188 Marshall Warner Rd.<br>Franklinton, LA 70438   | 985-205-0550                     | limagee@wildblue.com   |
| 25 | <b>Hughes Memorial</b>             | <b>Luvenia Cotton</b><br>6740 Willow Springs Ave.<br>Baton Rouge, LA 70811  | 225-356-5944                     | lcotton4@live.com  |
| 26 | <b>Ingleside</b>                   | <b>Sharon Rowe</b><br>745 Myrtle View<br>Baton Rouge, LA 70811  | 225-936-5201                     | scordrayrowe@gmail.com   |
| 27 | <b>Jackson</b>                     | <b>Berlene Morgan</b><br>3314 College St.<br>Jackson 70748  | No Phone #                       | Berlenemorgan2@gmail.com   |
| 28 | <b>Jordan</b>                      | <b>Valerie Triggs</b><br>603 Sinbad St.<br>Baker, LA 70714  | 225-775-3212                     | vtriggs55@gmail.com  |

|    |                                    |  |                                  |                           |
|----|------------------------------------|--|----------------------------------|---------------------------|
| 29 | <b>Live Oak</b>                    | <b>Anna Moses</b><br>25775 Moses Rd.<br>Angie, LA 70426  | 985-516-7525                     |                           |
| 30 | <b>Lutcher Chapel</b>              | <b>TBD</b>   |                                  |                           |
| 31 | <b>Mary's Chapel</b>               | <b>Bettie Pittman</b><br>27465 Highway 21<br>Angie, LA 70456   | 985-750-1909                     | pitman1452@yahoo.com      |
| 32 | <b>Mt. Zion</b>                    | <b>Angelyn Bell Mortan</b><br>6419 Congress Dr.<br>New Orleans, LA 70126   | 504-615-6629                     | yangelmorgan@yahoo.com    |
| 33 | <b>Neely</b>                       | <b>Sandra Marshall Elbert</b><br>1149 Arcadia Dr.<br>Baton Rouge, LA 70810   | 225-278-3758                     | Smarshall10@gmail.com     |
| 34 | <b>Peoples</b>                     | <b>Melba Hart</b><br>2537 Delery St.<br>Ne Orleans, LA 70119   | 504-258-3723                     | Luckyo66@yahoo.com        |
| 35 | <b>Phillips Memorial</b>           | <b>Rev. Diane Wooden</b><br>c/o Phillips Memorial UWF<br>P.O. Box 13694<br>New Orleans, LA 70185<br><br><b>Stonam Danamg</b> | 504-256-3859<br><br>504-486-1952 | diannepwooden@gmail.com   |
| 36 | <b>Roberts</b>                     | <b>Bettye Watson</b><br>16504 Antioch Ct.<br>Baton Rouge, LA 70817   | 225-936-4992                     | wwwatsonpa@bellsouth.net  |
| 37 | <b>St. John's</b>                  | <b>Clara Maynard</b><br>809 Summer Breeze Dr.<br>Apt. 1005<br>Baton Rouge, LA 70818  | 713-560-2186                     | claramaynard@gmail.com    |
| 38 | <b>St. Landry</b>                  | <b>Lucendia Mulberry</b><br>5261 Hemingway Dr.<br>Darrow, LA 70725   | 225-473-8505<br>225-239-0909     | lucendiam@yahoo.com       |
| 39 | <b>St. Luke</b>                    | <b>Mildred Batiste</b><br>2875 Shady Ave.<br>Baton Rouge, LA 70805   | 225-929-7861<br>225-571-5241     | mildredjbatiste@yahoo.com |
| 40 | <b>St. Luke<br/>New Orleans</b>    | <b>Lisette Bayle</b><br>5875 Canal Blvd.<br>New Orleans, LA 70124  |                                  |                           |
| 41 | <b>St. Mark</b>                    | <b>Julia Carnes</b><br>1037 Shadybrook Dr.<br>Baton Rouge, LA 70816  | 225-272-7809<br>225-937-0964     | jscarnes@cox.net          |
| 42 | <b>St. Matthew<br/>New Orleans</b> | <b>Ingrid Thompson</b><br>2677 Foliage Dr.<br>Marrero, LA 70072  | 504-610-3546                     | Ingrid_thompson@cox.net   |

|    |                               |   |                                  |  |
|----|-------------------------------|---|----------------------------------|--|
| 43 | <b>St. Matthew's Metairie</b> | <b>Cynthia Guillory</b><br>1420 Hall Ave.<br>Metairie, LA 70002   | 504-885-8052<br>504-461-1303     | cguillory74@gmail.com  |
| 44 | <b>St. Matthews</b>           | <b>Julia LaBarre</b><br>405 Highway Dr.<br>Jefferson, LA 70121  | 504-884-1092                     | Juliaboss77@gmail.com  |
| 45 | <b>Thirkield</b>              | <b>Janice Hilaire</b><br>2100 Avenue F<br>Bogalusa, LA 70427  | 985-735-5528<br>917-723-8177     | Cabjack123@aol.com   |
| 46 | <b>Thomas</b>                 | <b>Deborah Clayborne</b><br>441 Champs Elysees<br>Kenner, LA 70065  | 504-466-0069<br>504-652-4055     | Daclaibo@aol.com   |
| 47 | <b>University</b>             | <b>Susan Pourciau</b><br>1637 Stoneleigh Dr.<br>Baton Rouge, LA 70808   | 225-769-1732                     | spourciau48@cox.net  |
| 48 | <b>Wesley Chapel</b>          | <b>Dorothy Lavigne</b><br>22761 Fletcher Rd.<br>Ponchatououa, LA 70454  | 985-386-9357                     | dotlavigne@charter.net   |
| 49 | <b>Wesley Baton Rouge</b>     | <b>Anita Hansberry</b><br>9937 Brookerline Ave.<br>Baton Rouge, LA 70810  | 225-766-3336<br>225-405-8395     | ahansb@bellsouth.net   |
| 50 | <b>Wesley Ray</b>             | <b>Shirley Jackson</b><br>1820 Davenport Ave.<br>Bogalusa, LA 70427   | 985-516-2263                     | Shirley_jackson@yahoo.com  |
| 51 | <b>Williams Ross</b>          | <b>Rev. Barbara Gibson</b><br>7510 Pearl Street<br>New Orleans, LA 70118<br><br><b>Deneen Scales</b><br>9968 E. Wheaton Circle<br>New Orleans, LA 70127 | 504-435-1486<br><br>504-450-6757 | <a href="mailto:bjcgibson@icloud.com">bjcgibson@icloud.com</a><br><br>deneenscales@yahoo.com |
| 52 | <b>Wilson, Wesley</b>         | <b>Sherry McClay</b><br>1300 Meadowgrove Ave.<br>Zachary, LA 70791  | 504-258-3621                     |  |
| 53 | <b>Winan Chapel</b>           | <b>Lucille Bickham</b><br>608 12 <sup>th</sup> Ave.<br>Franklinton, LA 70438  | 985-839-9455                     | mrsmyral@yahoo.com   |

# SOUTHWEST DISTRICT

## 2025 SOUTHWEST DISTRICT OFFICERS

| Office                                    | Name and Address   | Phone (h,c)                  | Email                        |
|---|--|------------------------------|------------------------------|
| <b>President</b>                          | <b>Vickie Bollinger</b><br>205 Fern Lane<br>Houma, LA 70364                  | 985-876-5326                 | Hairlady53@yahoo.com         |
| <b>Vice President</b>                     | <b>Margery Manuel</b><br>404 Crestlawn Drive<br>Lafayette, LA 70503          | 337-984-4324<br>337-230-1090 | Lafayetteroselady@yahoo.com  |
| <b>Secretary</b>                          | <b>Sandra Lockett</b><br>738 Pepper Road<br>Jeanerette, LA 70544             | 337-940-4611                 | Sandralockett1960@gmail.com  |
| <b>Treasurer</b>                          | <b>Debbie Cottrell</b><br>104 Phillip Avenue<br>Lafayette, LA 70503          | 337-288-2852                 | dcottrell701@aol.com         |
| <b>Spiritual Growth Coordinator</b>       | <b>Sammie Jo Perkins</b><br>1335 Shadybrook Street<br>DeRidder, LA 70634     | 337-532-8302                 | perkinsfamily@suddenlink.net |
| <b>Social Action Coordinator</b>          | <b>Deidra Lewis</b><br>1039 Eagle Street<br>Franklin, LA 70538               | 337-578-1169                 | deidralewis811@yahoo.com     |
| <b>Membership, Nurture &amp; Outreach</b> | <b>TBD</b>   |                              |                              |
| <b>Education &amp; Interpretation</b>     | <b>TBD</b>   |                              |                              |
| <b>Secretary, Program Resources</b>       | <b>Lue Myrtle Slaughter</b><br>2616 Hubertville Road<br>Jeanerette, LA 70544 | 337-380-3764                 | Coachlue8@gmail.com          |
| <b>Nominations, Chair</b>                 | <b>Thelma Alexander</b><br>716 Pepper Road<br>Jeanerette, LA 70544           | 337-578-3525                 | t_marie93@yahoo.com          |
| <b>Nominations</b>                        | <b>TBD</b>   |                              |                              |
| <b>Nominations</b>                        | <b>TBD</b>   |                              |                              |
| <b>Nominations</b>                        | <b>TBD</b>   |                              |                              |



## Southwest District Calendar

**TBD**  
**November 1, 2025**

Mini Mission U  
District Annual Meeting

| 2025 Southwest Local Unit Presidents |                              |  |                              |   |
|--------------------------------------|------------------------------|--|------------------------------|---|
|                                      | Church                       | President  | Phone                        | E-mail  |
| 1                                    | <b>Asbury Franklin,</b>      | <b>Jenevra Barabin Smith</b><br>403 Nora Street<br>Franklin, LA 70538    | 337-828-2233                 | <a href="mailto:Jugga403@cox.net">Jugga403@cox.net</a>    |
| 2                                    | <b>First, DeRidder</b>       | <b>Julie Porter</b><br>467 Highway 3099<br>DeRidder, LA 70634            | 337-463-9686                 |   |
| 3                                    | <b>First, Houma</b>          | <b>Vickie Bollinger</b><br>205 Fern Lane<br>Houma, LA 70364              | 985-876-5326                 | Hairlady53@yahoo.com                                      |
| 4                                    | <b>First, Lafayette</b>      | <b>Kay Riedel</b><br>208 Highland Drive<br>Lafayette, LA 70506           | 337-981-1974                 | kriedel@louisiana.edu                                     |
| 6                                    | <b>Magnolia</b>              | <b>Donna Whittington</b><br>7388 Donaldson Drive<br>Gonzales, LA 70737   | 225-644-2155                 |   |
| 7                                    | <b>Malalieu (Jennings)</b>   | <b>Rev. Kim Richard</b> (contact)<br>P.O. Box 1341<br>Jennings, LA 70546 | 337-802-3415                 | kimrichard@bellsouth.net<br>kimberlyrichard@bellsouth.net |
| 8                                    | <b>Moss Bluff</b>            | <b>Anne Fields</b><br>646 Perkins Ferry Rd.<br>Lake Charles, LA 70611    | 337-855-9163<br>337-485-0751 | annefields646@gmail.com                                   |
| 10                                   | <b>Scott, Port Allen</b>     | <b>April Smith</b><br>P.O. Box 541<br>Port Allen, LA 70767               | 225-229-3527                 |   |
| 11                                   | <b>Squyres (Ragley)</b>      | <b>Cathy Green</b><br>P.O. Box 125<br>Ragley, LA 70657                   | 333-725-3038<br>337-317-2674 | catherinetuttgreen@yahoo.com                              |
| 12                                   | <b>St. Peter, Jeanerette</b> | <b>Sandra E. Lockett</b><br>738 Pepper Road<br>Jeanerette, LA 70544      | 337-578-5611                 | SandraLockett1960@gmail.com                               |
| 13                                   | <b>St. Peter, Maringouin</b> | <b>Peggy Alexander</b><br>77828 Jacob St.,<br>Maringouin, 70757          | 225-625-3180                 |   |
| 14                                   | <b>Trinity, Baldwin</b>      | <b>Kentra Rideaux</b><br>200 Pepper<br>Jeanerette, LA 70544              | 337-577-0579                 | kentrarideaux@yahoo.com                                   |

|    |  |  |                              |                       |
|----|--|--|------------------------------|-----------------------|
| 15 | <b>University<br/>(Lake<br/>Charles)</b> | <b>ShirleyMcKee</b><br>826 Lakelyn Drive<br>Lake Charles, LA 70605 | 337-478-7346<br>337-884-7446 | smckee@suddenlink.net |
| 16 | <b>Waxia-St.<br/>Paul</b>                | <b>Linda Smith</b><br>5859 Hwy 71<br>Palmetto, LA 71358            | 337-585-6065                 | Lgp.067@gmail.com     |



# 2025 BUDGET

| LOUISIANA CONFERENCE UNITED WOMEN IN FAITH |  |                    |
|--|--|--------------------|
| 2025 PROPOSED BUDGET                       |  |                    |
|  | Pledge to Mission  | \$ 71,000.00       |
|  | Administrative & Membership Development  |                    |
| A.   | Leadership Team Expenses (Insurance, Lodging, Meals, Mileage)                    | \$ 6,200.00        |
|  | (offset by registrations from Spring Event, Mission u and Annual Meeting-\$3800) |                    |
| B.   | Resources: Bundle Package  | \$ 70.00           |
| C.   | District Administration and Membership Development (A&MD)                        |                    |
| D.   | Jurisdiction A&MD (1-1/4% of Pledge)   | \$ 887.50          |
| E.   | Mission u  |                    |
|  | 1. Mission u Training  | \$ 900.00          |
|  | 2. Louisiana Conference Mission u  | \$ 9,400.00        |
| F.   | Programs and Events within Louisiana Conference                                  |                    |
|  | 1. Annual Meeting (includes speaker's travel)                                    | \$ 2,000.00        |
|  | 2. District Elected Leadership Training  | \$ -               |
|  | 3. Spiritual Retreat / Social Action Event                                       | \$ 725.00          |
| G.   | Attendance at Regional and National Events                                       |                    |
|  | 1. National Assembly 2026 (\$8,000-Cumulative 4 years)                           | \$ 2,000.00        |
|  | 2. Jurisdiction Meeting 2028 (\$6,000-Cumulative 4 years)                        | \$ 1,500.00        |
|  | 5. Leadership Development Training   | \$ -               |
| H.   | Operating Expenses   |                    |
|  | 1. Conference Directory  | \$ 775.00          |
|  | 2. Conference Web Site   | \$ 1,000.00        |
|  | 3. Postage   | \$ 100.00          |
|  | 4. Office supplies, Printer/Copier   | \$ 150.00          |
|  | 5. Audit for 2025  | \$ 200.00          |
|  | 6. Honors and Memorials  | \$ 200.00          |
|  | 7. Dependent Care Subsidy  | \$ 100.00          |
|  | 8. Louisiana Annual Conference Display   | \$ 600.00          |
| I.   |  |                    |
|  | Total  | \$ 26,807.50       |
|  | Total Conference Budget  | \$ 97,807.50       |
| 2025 District Pledges & A&MD Budgets       |  |                    |
|  |  |                    |
|  | <b>District</b>  | <b>2025 Pledge</b> |
|  | North  | \$ 26,000.00       |
|  | Southeast  | \$ 35,000.00       |
|  | Southwest  | \$ 10,000.00       |
|  |  |                    |
|  |  |                    |
|  |  |                    |
|  | Total  | \$71,000.00        |
|  |  | \$ 4,735.00        |

# *Charter For Racial Justice*

## *Because we believe:*

1. That God is the Creator of all people, and all are God's children in one family;
2. That racism is a rejection of the teachings of Jesus Christ;
3. That racism denies the redemption and reconciliation of Jesus Christ;
4. That racism robs all human beings of their wholeness and is used as a justification for social, economic, environmental and political exploitation;
5. That we must declare before God and before one another that we have sinned against our sister and brothers of other races in thought, in word and in deed;
6. That in our common humanity in creation, all women and men are made in God's image, and all persons are equally valuable in the sight of God;
7. That our strength lies in our racial and cultural diversity and that we must work toward a world in which each person's value is respected and nurtured;
8. That our struggle for justice must be based on new attitudes, new understandings and new relationships, and must be reflected in the laws, policies, structures and practices of both church and state;

We commit ourselves as individuals and as a community to follow Jesus Christ in word and in deed, and to struggle for the rights and the self-determination of every person and group of persons.

## *Therefore,*

as United Methodists in every place across the land, we will unite our efforts within the church to take the following actions:

1. Eliminate all forms of institutional racism in the total ministry of the church, giving special attention to those institutions that we support, beginning with their employment policies, purchasing practices, environmental policies and availability of services and facilities.
2. Create opportunities in local churches to deal honestly with the existing racist attitudes and social distance between members, deepening the Christian commitment to be the church where all racial groups and economic classes come together.
3. Increase efforts to recruit people of all races into the membership of The United Methodist Church and provide leadership development opportunities without discrimination.

**STANDING RULES  
AND EXPENSE GUIDELINES  
LOUISIANA CONFERENCE UNITED WOMEN IN FAITH  
Revised October 12,2024**

United Women in Faith recognize the need to be an inclusive group and to have elected leaders who represent a diversity of age, race, economic background, and status of employment. To make this possible, a Budget for Conference Administration and Membership Development is approved annually to provide expenses for those chosen to serve in leadership positions. The following guidelines for reimbursement (along with the Conference Budget) seek to expand the concept of what it means to be in mission.

Expense vouchers are available from the Conference Treasurer and must be filled out in full when applying for reimbursement and submitted to the Conference Treasurer and approved by the Conference President or Secretary. Expenses for specific meetings should be turned in at the close of that meeting, if possible, or no later than the following week. Expense vouchers should be submitted within the quarter in which the expense occurs when possible. All receipts must be attached to expense vouchers.

Leaders are advised to submit all legitimate expenses for doing their job. If someone cares to donate supplies or services which would normally be covered under these guidelines, they can request a tax receipt, and the Treasurer will provide the tax receipt for the applicable donation.

Conference officers shall pay their own registration fees to Conference events without reimbursement. They are often expected to pay for their own room, meal and travel expenses and then submit the receipt(s) with a voucher for reimbursement. If this arrangement causes a person hardship, a cash advance to cover expected costs may be requested from the Conference Treasurer. Expenses in excess of the Conference limitations require prior approval.

The following limitations should be noted:

**1. Travel Expenses**

- A. Carpooling: Thirty cents (\$.30) per mile plus two cents (\$.02) additional per mile for each additional qualified person, with no limit on the total amount paid for the numbers of persons in the vehicle. **Note: We encourage carpooling.**
- B. Lodging may be reimbursed at the rate of 1/2 of the cost of the room per person per day for travel within the time of the event only. In the event there is an uneven number of team members attending a called meeting or event, and a team member is willing to share a room, and through no fault of their own, there is no other team member in attendance to share the room, the Conference shall cover the entire expense of the hotel expenses for said team member, **unless indicated otherwise for a specific event, i.e. Mission U.**
- C. Meals may be reimbursed at the following rate: \$40.00 per diem (per day).

**2. Officer Resources**

Materials which are necessary for information and execution of your job (such as Resource Center Publications) may be purchased and become the property of the conference organization. These materials should be maintained in the files you keep and passed on to successors. Utmost care should be taken that we do not needlessly duplicate materials which cover over-lapping concerns of other leaders.

### 3. Operating Expenses

Postage, office supplies, copy charges, long distance telephone charges and other miscellaneous charges are allowable. Receipts for these expenses are to be attached to the voucher. The use of professional secretarial services and large numbers of copies are discouraged, and prior approval is required for these expenses.

### 4. Dependent Care Subsidy

There is a Dependent Care Subsidy plan in the budget as follows: When a Leadership Team Member (elected or appointed) is required to attend Annual Meeting, Conference Mission U, mid-year Leadership Team meeting, District Elected Leaders Training, or a National United Women in Faith Workshop, she may be paid a Dependent Care Subsidy up to \$60.00 per day for hired care required for children 12 years of age or under/or for an invalid (ill, handicapped, blind) parent/spouse/or other dependent person residing in her home – providing this is an absolute necessity and that no other family member or friend is available to do this for her.

A. District elected leaders attending District Elected Leaders Training are qualified to apply for Dependent Care.

5. We encourage at least 1 person from each Unit attend Conference Events and District Annual Meeting.

## GUIDELINES FOR HONORARIA

1. National United Women in Faith Staff persons do not accept Honoraria.
2. Honoraria for Leaders of the following events are:

#### Conference Spiritual Growth or Social Action Retreat

|  |                 |
|--|-----------------|
| 1 Leader – a maximum of                  | \$200.00 Total  |
| 2 Leaders – a maximum of                 | \$300.00 Total  |
| Technology Person                        | <b>\$150.00</b> |
| Musicians and song leader – a maximum of | \$150.00        |

#### Mission U

|  |             |
|--|-------------|
| Study Group Leaders                            | \$125.00    |
| Study Group Leaders Registration and Mileage   | Actual Cost |
| First Aid Assistant                            | \$ 75.00    |
| Music Director                                 | \$100.00    |
| Pianist  | \$100.00    |
| One Person serving as Music Director & Pianist | \$200.00    |

If you are appointed as the First Aid Assistant and are attending Mission U as part of the Conference team, there will be no reimbursement for services as First Aid Assistant.

#### Annual Meeting

|  |          |
|--|----------|
| Speaker – a maximum of                               | \$175.00 |
| Technology Person                                    | \$150.00 |
| Organist/Accompanist – a maximum of                  | \$100.00 |
| Song Leader – a maximum of                           | \$100.00 |
| Other music – a maximum of                           | \$ 25.00 |
| Miscellaneous Expenses (supplies, decorations, etc.) | \$225.00 |

#### Conference Sponsored Workshops

|   |          |
|---|----------|
| \$50.00 per leader                          |          |
| not to exceed total maximum for all leaders | \$200.00 |

3. Special guests and speakers outside of the Louisiana Conference of United Women in Faith shall receive registration, meals, lodging and travel expenses from the Conference.
4. Leadership Team recommends that out-of-town study leaders and speakers who participate in District or Local UWF meetings be paid travel expenses according to the Expense Guidelines for Louisiana Conference of United Women in Faith, in addition to any gift or Honorarium the Unit may choose to present.

### **GUIDELINES FOR HONORING RETIRING CONFERENCE LEADERS SPECIAL MISSION RECOGNITION PINS AS INDICATED**

#### **Retiring Elected Leaders**

|  |                      |
|--|----------------------|
| A. Conference President                                |                      |
| Serving one 2 year term only                           | \$ 500.00 (Ruby)     |
| Serving two 2 year terms only                          | \$1,000.00 (Diamond) |
| B. Elected Leader – served 7-8 years                   | \$ 500.00 (Ruby)     |
| C. Elected Leader – served 5-6 years                   | \$ 500.00 (Ruby)     |
| D. Elected Leader – served in one office 3-4 years     | \$ 200.00 (Emerald)  |
| E. Elected Leader – served in one office 1-2 years     | \$ 100.00 (Pearl)    |
| F. Elected Treasurer – served in this position 6 years | \$ 500.00 (Ruby)     |

#### **Retiring Members of the Committee on Nominations**

|   |                     |
|---|---------------------|
| A. Chairperson of Committee – serving 2 years                 | \$ 200.00 (Pearl)   |
| B. Committee member serving 4 years (None as Chairperson)     | \$ 60.00 (Sapphire) |
| C. Committee member serving 1-2 years after being Chairperson | \$ 40.00 (Gold)     |

#### **Retiring Appointive Leaders**

|   |                     |
|---|---------------------|
| A. Chairperson of Conference Events                       | \$ 60.00 (Sapphire) |
| Includes:   |                     |
| Annual Meeting  |                     |
| Mission-U Dean  |                     |
| Spiritual Growth or Social Action Retreat                 |                     |
| B. Appointed Leaders completing tenure on Leadership Team | \$ 60.00 (Sapphire) |
| Or retiring from responsibilities as:                     |                     |
| Editor Standing Rules                                     |                     |
| Historian   |                     |
| C. Assistant Mission U Dean                               | \$ 40.00 (Gold)     |

**Note: Anyone moving from one office to another will NOT be considered a Retiring Conference Officer.**

### **RETREAT GUIDELINES**

1. Conference Retreats are held each year in the Spring at the location selected by the Chairman of the Event.
2. No other Committees/Task Groups are to meet during the Retreats. This is strictly a time of renewal and enrichment. (The Leadership Team will meet the night prior to these events.)
3. The Spiritual Growth Coordinator or the Social Action Coordinator, or their appointed representative, will act as the Chairperson for this event. The President will appoint the remaining members of the Task Group. Every Task Group must have a member of the Leadership Team as a member.

4. The Task Group shall elect a Secretary, Minutes of meetings should be written within two weeks and mailed to members of the Task Group and the Conference President, Vice President and Secretary.
5. Each Task Group is allowed one meeting at Conference expense. Other meetings may be held in connection with other events. Meet according to need, while being good stewards of our mission funds.
6. The Chairperson shall inform all members of the meetings, being sure to let everyone know of any change of cancellation. Encourage car-pooling. Let the designated person know who is to attend.
7. The Retreat shall be self-sustaining. Registration fees must be set in order to cover the total expenses.
8. Follow Conference Guidelines concerning Honoraria for guest speakers, ministers, musicians.
9. Leadership Team members will have expenses paid for room, board and travel. Leadership Team Members will prepare their own registration forms and pay the required fees.
10. Meet all deadlines – such as information to the Conference Communication Coordinator for inclusion on the Website.
11. Refer to the Standing Rules and Conference Expense Guidelines in planning the event.

#### **GUIDELINES FOR MISSION U**

1. There shall be a Mission U held annually in the Louisiana Conference, developed in conformity with Guidelines by the National United Women in Faith Office.
  - A. The Dean shall be responsible for providing a copy of the guidelines (National and Conference) to all members of the Mission U Committee.
  - B. The Mission U Committee shall be aware of the host facility's guidelines and advise participants of these.
2. There shall be an annual planning meeting of the entire Mission U Committee at a date to be announced, possibly prior to the Annual Meeting.
3. The Dean and Assistant Dean shall be elected for two (2) years at an annual planning meeting by and from the current committee. They shall attend training provided by National United Women in Faith. The Assistant Dean for the current year will be Dean for the subsequent year. An assistant will be moved to the Assistant Dean position.
4. All Conference elected leaders, Conference and School Committee appointed leaders, the District Presidents and District Treasurers are expected to attend Mission U. The Conference will pay 1/2 of the cost of room and board of a shared room. If a private room is requested, the participant will be expected to pay the difference between a private room and a double room.
5. A subsidy of twenty-five dollars (\$25.00) shall be paid for each District Vice-President, Secretary, the four Mission Coordinators, Program Resources, Chairman of the Committee on Nominations, and Communications person, who FULLY PARTICIPATE in Mission U.
6. Retired Missionaries and Deaconesses residing within the Conference may attend the Annual Meeting and Mission U at Conference expense, which includes housing (room and board) and travel according to the Expense Guidelines. Each one is to send in their own registration form and pay the registration fee. These persons should be on the Conference mailing list and receive additional communication regarding these meetings from the Conference Education and Interpretation Coordinator.



7. The pattern for attendance for Mission U Training is the Dean, Assistant Dean, and Assistant to the Assistant Dean of the Conference Mission U, Conference Study Leaders, Music and Song Leaders who attend as a partial satisfaction of certification requirements. All shall travel in carpools or accept pro rata payment on other travel arrangements, unless granted prior approval by the Conference Leadership Team.
8. The Conference Treasurer, or her representative who is bonded, shall serve as the Registrar for Mission U.
9. All Study Leaders shall be informed of the following policies:
  - A. Leaders are expected to attend Mission U Training for certification.
  - B. Honoraria for Study Group Leaders as listed in the Conference Guidelines for Honoraria shall be reviewed by the Mission U Committee at their annual planning meeting.
  - C. Each Study Group Leader shall be allowed \$100.00 (or an amount determined by the Mission U Committee) for resource books, copies and other supplies.
  - D. Each Study Leader will receive a \$125.00 stipend and travel expenses, at Conference rates, for fully performing their duties.
10. Honoraria for staff members who come from outside the United Women in Faith, Louisiana Conference, shall be paid from the School budget per Conference Guidelines.
11. Each year at the planning meeting, the Mission U Committee shall determine how the offering is to be put into service. All offerings for Conference events are to be designated.
12. Audio/Visual Technology Assistant – an appointed position for the following:
  - A. Audio/Visual Technology Assistant to Mission U Team. The appointee made by the Dean of Mission U.
  - B. Audio/Visual Technology Assistant, if necessary, to the Annual Meeting, appointed by the Chairperson.
13. The Dean or other member of the Leadership Team should request Continuing Education Units for Ministers, Lay Speakers, Deaconesses, etc. who attend Mission U and participate fully in the whole program.

### **ANNUAL MEETING GUIDELINES**

The District hosting the Annual Meeting will follow the outline set forth in the Standing Rules for United Women in Faith, Louisiana Conference.

#### **Task Group:**

There shall be a Task Group to plan and carry out the UWF Conference Annual Meeting. The Task Group shall meet in January for an initial planning session – preferably at the Annual Meeting site, at 9:30 a.m. – with a light lunch planned by the local people. This meal and travel will be paid following the Conference Expense Guidelines. Following the meeting, the Task Group should not expect travel, meals or housing reimbursement. All members of the Task Group must pre-register and pay the registration fee. Task Group members may be assigned motel rooms during Annual Meeting, if needed, and meals as received by the Leadership Team.

Members of the Task Group shall be:

1. Chairperson – A member of the Leadership Team Committee. She shall become a member of the Conference Program Committee immediately following the previous Annual Meeting.

2. Assistant Chairperson/Chairperson of Local Arrangements – shall be from the local area of the Host District: appointed by the Conference Committee on Program.
3. Conference UWF President
4. Conference UWF Vice-President
5. Conference Treasurer
6. Conference UWF Communications Coordinator
7. UWF District President of the Host church
8. Local President of the Host church
9. Chairperson of the Annual Meeting for the preceding year

Others not on the Task Group may assist as volunteers, with the plans and preparation. The Task Group will elect or appoint a secretary at the first meeting. Minutes of meetings should be written and distributed within two weeks after the meeting. Work Area assignments should be made at the January meeting. Supplies and other approved expenses will be paid by voucher with receipts.

### **Program**

Often a speaker and theme may have been selected in advance by the Conference Program Committee, under the leadership of the Vice President, as many speakers require invitation more than a year in advance. In this event, the Task Group shall continue with the projected plans. The Task Group shall select a guest speaker and theme if none has been selected by the Conference Vice President, as well as others to participate in the program such as:

Worship Leader  
 Song/Music Leaders  
 Lighting of the Mission Candle  
 Retiring Officer Tribute  
 Installation of new officers/all officers  
 Evaluations  
 Technology Person

The Task Group shall decide if a banquet is to be held, and if so, plan the program and present the plans, place to be held, and cost to mid-year meeting of the Leadership Team.

The Task group and the Local Arrangements Group shall work together on the music: Song Leader, Pianist and/or Organist. It is good to use members of UWF when possible (some churches have strict rules regarding use of the organ). It is helpful to have someone who will be in full attendance and “on call” in the event of a time problem. All music should be planned in advance and a copy of the program book/schedule sent to the music people in advance.

The Guest Speaker shall be paid following the Conference Guidelines for Honoraria. One person from National United Women in Faith may come, with travel at no expense, once during the calendar year, for Annual Meeting, Mission U or Retreat, etc.

Non-members taking a major program responsibility (worship, etc.) shall be paid registration, travel, room and meals (including the banquet if one is held). UWF Members asked to assist should not expect any remuneration. They are expected to make reports and participate as any other UWF member present.

All UWF members shall make their own reservations and pay their own registration fees. Retired Missionaries and Deaconesses residing within the Conference may attend the Annual Meeting at Conference expense, which includes housing (room and board) and travel according to the Expense Guidelines. Each one is to send in their own registration and pay the registration fee. These persons should be on the Conference mailing list and receiving additional communication regarding these meetings from the Conference coordinator for Education and Interpretation.

The Logo for the program book and mission ribbons shall be selected by the Task Group. The ribbons are the responsibility of the Task Group and will be paid for and distributed by the Conference Treasurer.

The offering shall be designated, and the designee(s) will be determined by the Conference Leadership Team.

The Conference Treasurer shall enforce the "Cell Phone Interruption Fine." Ringers on cell phones are to be turned off during meetings to limit the interruption of business proceedings. A fine of \$5.00 will be imposed for each infraction and the fines collected will be used to meet the Conference Pledge through Mission Giving.

The Conference Treasurer must accompany any person who must visit a hospital/clinic due to an accident at the meeting. Insurance forms must be completed and signed by the Conference Treasurer. In the event of an accident while traveling to or from the meeting, the Conference Treasurer must be notified within three (3) weeks.

Courtesy transportation for a guest speaker, Jurisdiction representative and other special guests will be provided by a person acquainted with local area airports, to meet guests coming from out-of-town, and provide them with transportation to and from the motel and the site of the meeting during the entire visit.

**Task Group Chairperson shall:**

1. Inform all members of the Task Group regarding meetings, being sure to notify everyone of any changes or cancellations. Encourage carpooling, conduct Task Group meetings.
2. Execute the Program planned by the Task Group. Invite persons to participate, giving detailed information of expectations, time allotments, and travel arrangements, if needed, and sending copies of communications to the Conference Vice President.
3. Keep Task Group members informed and involved. Be sure the Assistant Chairperson is fully aware of all plans and procedures and meets all deadlines.
4. Be responsible for the content and printing of the Program Schedule for participants in a booklet form, following Conference Expense Guidelines.
5. Prior to printing, send a draft copy of the proposed Program to the Conference President, Vice President, Secretary, Treasurer, Speaker and other major participants for review and approval. Once approved, send copies of the printed Program to the aforementioned parties in advance of the meeting. Four copies of the Program shall be saved for the Conference Historian, a copy shall be provided to the Conference Secretary, in addition to copies which may be required for the Vice President to furnish to National United Women in Faith.
6. Provide publicity materials to the Communications Coordinator by the time set by the Coordinator. This should include:
  - A. Article concerning total program
  - B. Invitation and Information from the Conference President
  - C. Committee on Nominations report of those nominated for election of officers
  - D. Registration and housing forms

- E. Information regarding costs: Registration fee, meals/banquet, housing (hotel) should be posted no later than 30 days prior to the Annual Meeting and earlier if possible.

**Avoid September Deadlines as many Units do not meet in the summer.**

**DETAILED RECORDS SHOULD BE KEPT AND PASSED ON TO THE TASK GROUP FOR THE ENSURING YEAR.**

**The Conference President shall:**

1. Write an invitation/letter which includes information for the Conference website. Send an invitation letter which includes information to the Leadership Team members and others who are to attend extra events, including a committee of attendance.
2. Provide list to Local Arrangements Chairperson and Conference Treasurer of those to attend banquet at Conference expense:
  - A. Leadership Team Members
  - B. Guest Speaker, Jurisdiction Representative, non-UWF Members with major program responsibilities
  - C. Host District Superintendent and spouse
  - D. Host Pastor and spouse
  - E. Task Group Members not already included

The Agenda for the Business Section shall be determined by the Conference President. A time for each portion of the agenda shall be designated to participants (not to be printed in the program). The Chairperson and Conference President shall work together on this.

The Conference Leadership Team, Team Task Group members and Guests must pre-register. Leadership Team Members shall make their own reservations and will be reimbursed 1/2 of the total room expense or applicable portion, in accordance with the Conference Expense Guidelines.

#### **Assistant Chairperson/Local Arrangements**

The Assistant Chairperson shall be responsible for the overall local arrangements. She should be informed of the total program and be able to assume the responsibilities of the Task Group Chairman in the event she cannot fulfill her duties.

Local Arrangements

Place of meeting and set up

Headquarters hotel arrangements – after initial meeting of the Task Group

Place of banquet, if one is held

Setting up local Committees.

The Task Group shall decide if a banquet is to be held. If so, Local Arrangements will be responsible for finding a suitable place, making arrangements for the menu, costs and decorations.

A sandwich and cookie lunch is served by the Host District to all who attend Annual Meeting on Friday and Saturday. A Continental breakfast is served by the Host District to all who wish to attend on Saturday (sweet rolls, coffee and juice).

The host district for the annual meeting will be selected by the Conference on a rotating basis and the Conference MAY providing funding upon recommendation/request to the leadership team.

#### **Registrar**

The Conference Treasurer shall serve as Registrar. As Registrar, her responsibilities include:

Provide name tags

Provide District name labels on program packets to assure those who have pre-registered will receive materials.  
(Latecomers will receive whatever is available.)  
Arrangement for payment of banquet expenses  
Set up registration tables by Districts for opening day, plus one table for late registrations.

#### **Housing Chairperson**

Copies of financial agreements as to room rates, meals, meeting room charges, etc. are to be sent to the Conference Treasurer as soon as they are completed.

#### **GUIDELINES FOR DISTRICT ELECTED LEADER TRAINING**

There shall be a Conference wide training event (DELT) with Conference leadership training counterparts. District Officers are required to attend DELT training either in person or via Zoom, if offered.

All District Elected Officers who attend DELT will be paid travel allowance to attend, in person, in keeping with the Conference Expense Guidelines. If attending DELT via Zoom, no travel allowance will be paid.

*SO VERY  
thankful  
INCREDIBLY  
grateful  
UNBELIEVABLY  
blessed*



On March 23, 1869, eight women gathered at Tremont Street Methodist Episcopal Church in Boston, Massachusetts, to organize for mission focused on the needs of women and children. They started the Woman's Foreign Missionary Society, a predecessor organization of United Methodist Women. The women raised money to send Clara Swain, a doctor, and Isabella Thoburn, a teacher, to India as missionaries to serve the nation's women and girls. Those visionary women left a legacy that has moved generations of women for almost 150 years to engage in mission focused on the needs of women and children. In the twenty-first century, women still need to organize for mission. Please make it happen with a gift to the Legacy Fund.

United Women in Faith celebrated its' 150th anniversary by strengthening and passing on its mission inheritance with the Legacy Fund. The forward-looking permanent endowment will provide a firm foundation for generations of United Women in Faith to come as they engage in mission with the women, children, and youth of their day. The Legacy Fund's income will ensure a regular source of support for the core expenses of being in mission.

The Legacy Fund's income will ensure a regular source of support for the core expenses of being in mission. It will undergird United Women in Faith grants, scholarships, mission personnel, membership nurture, and leadership development, as well as enable the organization to make much-needed technological updates to its data and communications operating systems.

Every member of United Women in Faith is invited to contribute to the Legacy Fund. Any amount is welcome. Consider commemorating the year United Women in Faith foremothers first organized for mission with gifts in increments of 1869: \$18.69, \$186.90, \$1,869, etc. Or you may want to honor United Women in Faith's years of service with gifts in increments of 150: \$15, \$150, \$1,500, etc. Members are also invited to name the Legacy Fund in their will or as a beneficiary of an insurance policy or pension.

Gifts to the Legacy Fund can be made in several ways:

• Online: [unitedwomeninfaith.org/legacyfund](http://unitedwomeninfaith.org/legacyfund)

• By Phone: 800-278-7771 (Monday–Friday, 8:00 a.m.–6:00 p.m. [EST])

By Mobile Phone: Text LEGACY150 to 41444 • By Mail: Make checks payable to United Women in Faith. Mail to Treasurer's Office, Church Center for the United Nations, 777 United Nations Plaza, 11<sup>th</sup> Floor, New York, NY 10017. Write "The Legacy Fund" in memo section.